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Government of Tripura
DIRECTORATE OF BIOTECHNOLOGY
 Department of Science, Technology & Environment
 Vigyan Bhawan, Pandit Nehru Complex
 Kunjavan, Agartala -799006

NIQ No.F.6 (80)/DBT/2019/Pt-I/ 957-58

Date: 20/06/2019

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Governor of Tripura from bonafide agencies of India to quote their lowest rates for supply of the following items in connection with project titled "**Establishment of Bio-Village at (i) Amtali VC under Charilam RD Block & (ii) Echamuah under ward no-10 of AMC**".

The last date of submission of quotation is **11th July, 2019 upto 03.00 pm IST** and the quotations may be opened on **11th July, 2019 at 04.00 pm IST, if possible**. In case the day happens to be a holiday, the quotations will be received up to **03.00 pm IST** and will be opened at **04.00 pm IST** of the next working day. The quotation should be submitted in the following proforma.


Sl. No.	Name of Work	Quantity	Rate/unit (in Rs.)	Total Amount (in Rs.)
1.	Supply of Training Kit			
	I.Note Book (Size: 14.8-15 cm x 21-22 cm Pages: 90-100 single ruled GSM: 60-70) (ceiling price limit 30.00)	100 sets	(in words)	(in words)
	II. Ball Point Pen of reputed company of MRP Rs. 10/- (ceiling price limit 10.00)			
	III. Supply of hard & good quality Clear Bag (size- 13-14 x 10-10.5 inch. (ceiling price limit 30.00)			

General Information and Terms & conditions:

1. The quotation documents should be wrapped in a sealed & marked (NIQ No, Name of work, Name of the quotationer) envelope.
2. The rate should be inclusive of all applicable taxes.
3. The quotations will be opened in the presence of the quotationer or their authorized representative (having valid authorization letter) who may like to be present.
4. The quotationer should submit copies of valid Trade License, PAN card, GST Registration and IT return copy of last assessment year. Non submission of such document(s) will lead to rejection of the quotation.
5. The successful quotationer will have to supply the items within 7 days from the issuance of supply order.
6. No quotation will be accepted through post/courier etc.

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7. The rates quoted should be valid for a period of 01 (one) year from the date of issuance of supply order.
8. A quotationer should submit only one quotation. Submission of multiple quotations by a single quotationer will lead to rejection of all quotations by the quotationer.
9. In case of any contradiction between rate offered in digit & words, rate offered in words will be considered. Also if there is any contradiction between unit rate & total amount, unit rate will be considered.
10. The items should be supplied to the office of the undersigned without claiming any transportation cost.
11. The quantity may be increased or decreased.
12. During opening of quotation all quotationers should bring one sample of each Training Kit (Note Book, Ball Point Pen & Clear Bag), which will be matched during supply of material.
13. **The undersigned reserves the right to cancel the quotation any time without assigning any reason thereon.**
14. **Payment Terms:**
 - (i) No advance payment will be made.
 - (ii) Payment will be released only after receiving the items in full & good condition subject to statutory deduction if so applicable.
 - (iii) Quotationer should provide Beneficiary ID if already created or photocopy of PAN Card, Aadhar Card, and Bank Account Details.
 - (iv) The final bill in triplicate shall be submitted to the Head of Office, Directorate of Biotechnology, Vigyan Bhawan (Ground Floor), Gorkhabasti, Agartala, West Tripura, Pin-799006 by the successful quotationer within one week of completion of the supply.


(Animesh Das, IAS)
Director
Directorate of Biotechnology
Govt. Of Tripura

Copy to:

1. Notice Board, DBT Agartala.
2. IT Nodal Officer, DBT for uploading on DBT website.