

Government of Tripura
DIRECTORATE OF BIOTECHNOLOGY
Department of Science, Technology & Environment
Vigyan Bhawan, Pandit Nehru Complex
Kunjavan, Agartala -799006

No. F. 4(67)/DBT/P-I/26-27

Date: 03/01/2019

ADVERTISEMENT FOR RECRUITMENT

Directorate of Biotechnology, Govt. of Tripura, invites application from the interested and eligible retired Accountant of State Govt. Departments/PSUs in the prescribed application form for the post of 01 (one) Accountant on contractual basis for the office of the **Directorate of Biotechnology**, Pandit Nehru Complex, Kunjavan, Agartala. The details of the engagement and terms & conditions of engagement may be seen in the website www.dbttripura.nic.in

Sl. No.	Name of the post	No. of Post	Category	Required Qualification	Age	Contract Period	Monthly consolidated fixed remuneration
01	Accountant	01 (one)	UR	(i) Retired Accountant of State Govt. Departments/Undertakings (ii) Should have completed account training conducted by State Govt. (iii) Should have worked as a UDC at least for 05 (five) years. (iv) Should have working knowledge of computer and accounts related works.	Below 65 years	Initially up to March 2019 and likely to be extended for 01 (one) year from the date of appointment.	As per the Finance Departments Memorandum, Govt. of Tripura vide F.8(4)-Fin(G)/88 Dated, 29.08.2017


The willing individuals should submit their application form along with necessary supporting documents to the Directorate of Biotechnology, Pandit Nehru Complex, Kunjavan, Agartala by **15.01.2019**. The prescribed application form may be collected from this Directorate on any working days or may be downloaded from the Directorate website www.dbttripura.nic.in.

Terms and conditions:

1. The engagement will be purely on contractual basis on fixed remuneration as stated above initially up to **March 2019** which may likely to be extended.
2. The working hours and days will be as per normal working hours of the State Government and the applicants should be with sound physical and mental state.
3. No TA/DA will be paid to the applicants for attending the interview.

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4. The application should contain complete bio-data of the applicant along with name of his/her last office & working experience in Establishment/Accounts work and detailed address, phone number etc. Copies of necessary documents supporting the required qualifications specified above should be closed with the application along with one copy of self attested photograph.
5. The engagement of the person shall be terminated automatically on **31st march, 2019** from the date of engagement unless the engagement period is extended further by the competent authority.
6. The engagement of a person may be cancelled prior to completion of the contract period on 01 (one) month's notice in case the performance of the person is not found satisfactory. In that case, a suitable person from the panel may be engaged as substitute.
7. The person engaged should give at least one month's notice to Directorate of Biotechnology if he wants to quit the job.


(Animesh Das, IAS)
Director
Directorate of Biotechnology

Copy to:

1. IT Nodal Officer DBT, Agartala for uploading in DBT Website
2. Notice Board, DBT, Agartala

APPLICATION FOR THE POST OF ACCOUNTANT ON CONTRACTUAL BASIS

To
The Director
Directorate of Biotechnology
Govt. of Tripura
Gorkhabasti, P.N Complex, Agartala

Subject: Application for appointment to the post of Accountant on contractual basis.

Sir,

With reference to advertisement vide No. F.4(67)/DBT/P-1/26-27 dated 03.01.2019 of the Directorate of Biotechnology, Govt. of Tripura, Agartala, I hereby offer my candidature for the post **Accountant** on contractual basis. My necessary particulars are furnished below:

1. Name (In block letters) :
2. Fathers Name:
3. Present Address with Mobile No:
4. Date of Birth :
5. Educational Qualification:
6. Date of retirement from Govt. Service and last pay :
7. Period of Service as Accountant:

From	To

8. Professional background (in short):

I do hereby declare that the information furnished above are correct to the best of my knowledge & belief and I am ready to serve the Directorate of Biotechnology subject to fulfillment of all terms and conditions.

Date:

Signature of the candidate

Place:

Note: The Candidate should submit documentary evidence in respect of Sl. 3 to 6 with this application.