

Government of Tripura
DIRECTORATE OF BIOTECHNOLOGY
Department of Science, Technology & Environment
Vigyan Bhawan, Pandit Nehru Complex
Kunjawan, Agartala -799006

No.F.4 (24)/DSTE/DBT/P-I/ 49-50

Dated, Agartala, the...08/01/2019

SHORT NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Governor of Tripura from bonafide agencies/Dealers to quote their lowest item rates for supply of following item in connection with **"Refilling Cartridges"**. The quotationers should submit their offers **on or before 17/01/2019 up to 3.00 pm IST** and the quotations may be opened on the same date in presence of quotationers, if possible. The detail of the quotation and terms & conditions of supply are mentioned below.

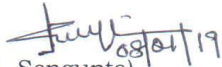
Sl. No.	Particulars	Job type	Quantity	Rate in Rs. /Quantity	Total Amount in Rs.
1	Lazerjet-78A(black)	One job	2 Nos.		
2	Lazerjet-88A(black)		1 No.		
3	H.P. Printers DeskJet Cartridge 803 black		1 Nos.		
Grand total in Rs.					
Grand Total in words:					

Terms and conditions:

1. The quotationer should have valid trade license.
2. The successful quotationer will have to arrange for supply of the items at the office of this Directorate within 7 days after placement of the order.
3. The quantity shown in the short NIQ is tentative and may be increased or decreased at the discretion of the authority.
4. The works should be done as per direction of the officer-in-charge.
5. Any quotation send by post/courier will not be accepted.
6. The rates quoted should be valid for a period of one year.
7. An agency shall submit only one quotation. Submission of multiple quotations by a single Agency will lead to rejection of all such quotations.

8. Payment Terms:

- (i) No advance payment will be made.
- (ii) Payment will be released only after receiving the item in full & good condition and satisfactory performance of the item subject to statutory deduction if so applicable.
- (iii) Quotationer should provide Beneficiary ID if already created or photocopy of PAN Card, Aadhar Card, and Bank Account Details.
- (iv) The final bill in triplicate shall be submitted to the Head of Office, Directorate of Biotechnology, Vigyan Bhawan, Gurkhabasti, Agartala, West Tripura, pin-799006 by the successful quotationer within one week of completion of the supply.
- (v) Tax as applicable will be deducted from the bill at source.


(A. Sengupta)
Sr.SO & HoO, DBT
Directorate of Biotechnology

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1. IT Nodal Officer DBT, Agartala for uploading in DBT Website
2. Notice Board , DBT Agartala