

Government of Tripura
DIRECTORATE OF BIOTECHNOLOGY
Department of Science, Technology & Environment
Vigyan Bhawan, Pandit Nehru Complex
Kunjavan, Agartala -799006

NIQ No.F.6 (51)/DBT/20/P-I/ 770

Date 18/08/2020

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited by the undersigned on behalf of the Governor of Tripura from bonafide agencies of India to quote their lowest rates for the below mentioned works in connection with project titled **“Establishment of Bio-Village at Das Para under Brajapur GP of Charilam RD Block”**.

The last date of submission of quotation is **10th September, 2020 upto 03.00 pm IST** and the quotations may be opened on **10th September, 2020 at 04.00 pm IST, if possible**.

In case of any un-scheduled holiday(s) or occurrence of some event beyond control of the inviting authority or force majeure on the day of opening, the quotations will be received & opened on the next working day at the same time scheduled above.

The quotation should be submitted in the following pro forma:

Sl. No.	Name of work	Job Type	Quantity	Rate/unit (in Rs.)	Total Amount (in Rs.)
1.	Printing and fitting fixing of Flex (Multi-colour) on a wooden frame along with design charges. Size: 8x4 ft.	One job	2 nos.	(in words)	(in words)
2.	Printing of Flex (Multi-colour) along with design charges. Size: 8x4 ft.		10 nos.	(in words)	(in words)

The Quotation Paper is available & can be downloaded from the Directorate of Biotechnology, Tripura website www.dbttripura.nic.in and the same may be submitted after being duly filled in prescribed formats along with all required documents as per NIQ.

General Information and Terms & conditions:

1. The quotation documents should be wrapped in a sealed envelope superscripting the NIQ number, Name of Work and the name of the quotationer with address, failing which quotation of the quotationer shall not be opened and/or this Directorate will not assume any responsibility for its misplacement, premature opening, late opening & so on.

2. The lowest quotationer will be decided by averaging the sum of per Sq. feet cost for both the job above [sl. no- (i) & (ii)]
3. The rate should be inclusive of costs of printing, designing charges, fitting-fixing, structure making charges, GST and other charges as applicable.
4. The quotations will be opened in the presence of the quotationer or their authorized representative (having valid authorization letter) who may like to be present.
5. The quotationer should submit copies of valid Trade License, PAN card, GST Registration (if applicable) and IT return copy of ay 2019-20, Printing experience Proof. Non submission of such document(s) will lead to rejection of the quotation.
6. The successful quotationer will have to arrange for printing, fitting-fixing & supply of the items at the office of this Directorate within 15 days after placement of the supply order.
7. No quotation will be accepted through post/courier etc.
8. The rates quoted should be valid for a period of 01 (one) year from the date of acceptance of the rates by this Directorate.
9. A quotationer should submit only one quotation. Submission of multiple quotations by a single quotationer will lead to rejection of all quotations by the quotationer.
10. In case of any contradiction between rate offered in digit & words, rate offered in words will be considered. Also if there is any contradiction between unit rate & total amount, unit rate will be considered.
11. The items should be supplied to the office of the undersigned without claiming any transportation cost.
12. The quantity may be increased or decreased by 25%.
13. **The undersigned reserves the right to cancel the quotation any time without assigning any reason thereon.**
14. **Payment Terms:**
 - (i) No advance payment will be made.
 - (ii) Payment will be released only after receiving the items in full & good condition subject to statutory deduction if so applicable.
 - (iii) Quotationer should provide Beneficiary ID if already created or photocopy of PAN Card, Aadhar Card, and Bank Account Details.
 - (iv) The final bill in triplicate shall be submitted to the Head of Office, Directorate of Biotechnology, Vigyan Bhawan, Gurkhabasti, Agartala, West Tripura, pin-799006 by the successful quotationer within one week of completion of the supply.


(A. Sengupta)
Sr. SO & HoO
Directorate of Biotechnology

Copy to:

1. IT Nodal Officer DBT, Agartala for uploading in DBT Website
2. Notice Board, DBT, Agartala